

Activate Alternative Authentication Method (“AAM”)

Step 1 – The <My Tender> page will be displayed after logging in. Click “**Activate AAM**” to activate AAM function.

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e-Tendering System (Non-works Tenders) of the HKSAR Government

My Tender Manage Account Activate AAM Tender Notice Contract Award Notice

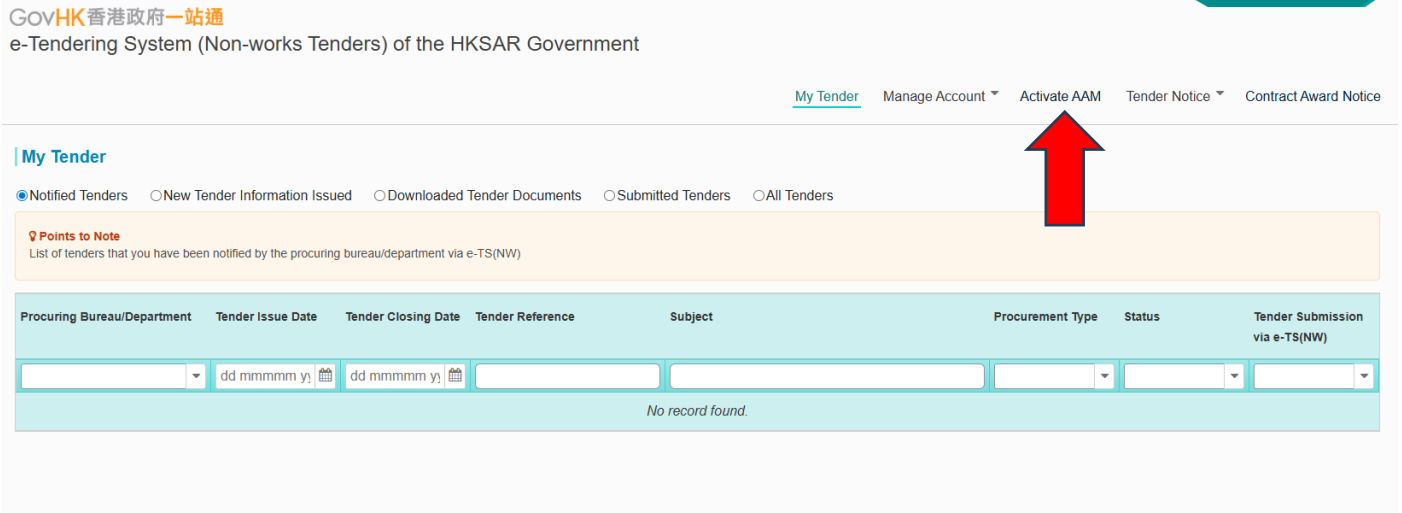
My Tender

Notified Tenders New Tender Information Issued Downloaded Tender Documents Submitted Tenders All Tenders

Points to Note
List of tenders that you have been notified by the procuring bureau/department via e-TS(NW)

Procuring Bureau/Department	Tender Issue Date	Tender Closing Date	Tender Reference	Subject	Procurement Type	Status	Tender Submission via e-TS(NW)
	dd mmmmm y ₁	dd mmmmm y ₁					

No record found.



Step 2 – Please read the introduction of AAM and click “**Continue**”.

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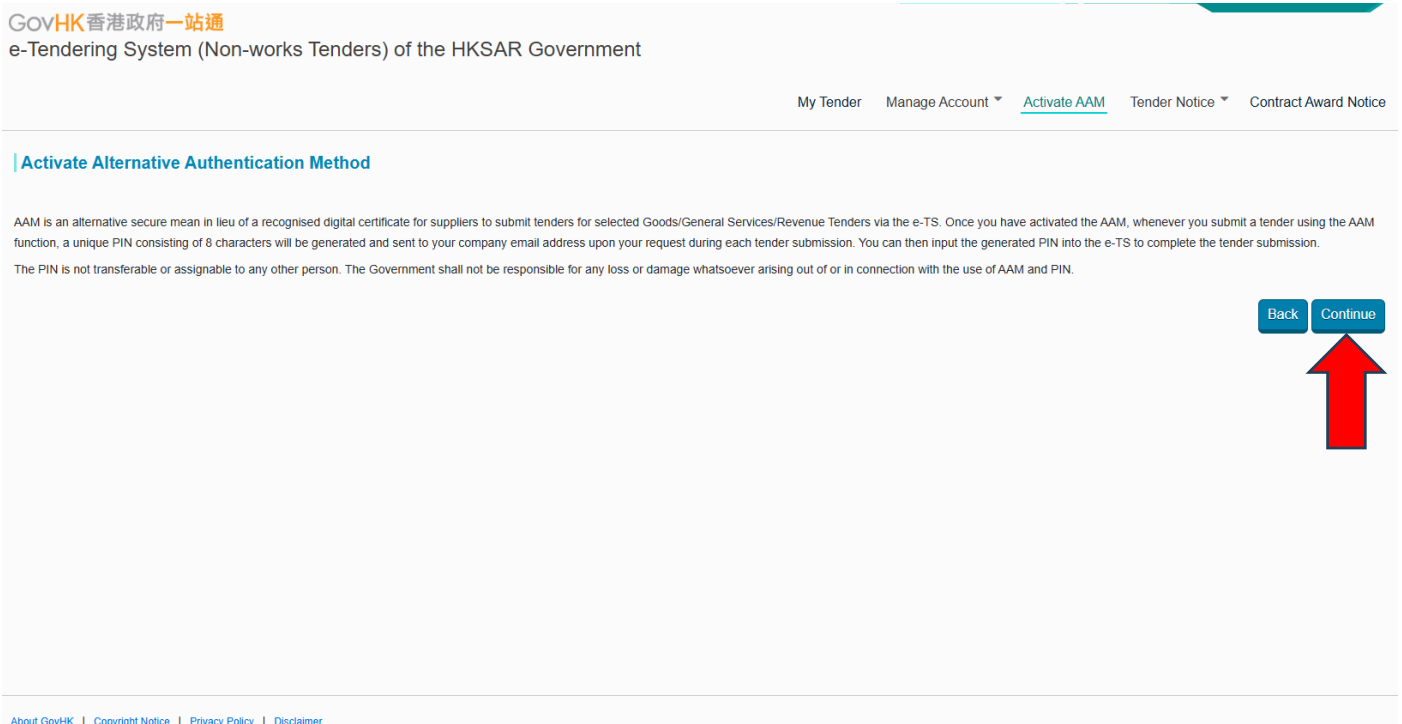
My Tender Manage Account **Activate AAM** Tender Notice Contract Award Notice

Activate Alternative Authentication Method

AAM is an alternative secure mean in lieu of a recognised digital certificate for suppliers to submit tenders for selected Goods/General Services/Revenue Tenders via the e-TS. Once you have activated the AAM, whenever you submit a tender using the AAM function, a unique PIN consisting of 8 characters will be generated and sent to your company email address upon your request during each tender submission. You can then input the generated PIN into the e-TS to complete the tender submission.

The PIN is not transferable or assignable to any other person. The Government shall not be responsible for any loss or damage whatsoever arising out of or in connection with the use of AAM and PIN.

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e-Tendering System (Non-works Tenders)

Step 3 – An email containing a ZIP file of the AAM Activation PIN will be sent to your account email address. Please open the ZIP file with the password displayed on the screen to get the AAM Activation PIN. Input the last 8 characters of the AAM Activation PIN to the System. Tick the checkbox “I/We have read the Important Note above and confirm that I/we would like to activate the AAM function for Tender Submission in e-TS.”. Click “**Activate**”.

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Activate Alternative Authentication Method

The Activation PIN to activate the AAM function has been sent to the following email address:

testing01@gmail.com

Please decrypt the attachment with the following passphrase (Case-sensitive)

4XjU8eW

Activation PIN

mX76

(AAM PIN is 12 characters long. Please input the 5th to 12th character (i.e. the last 8 characters) case-sensitive)

If you cannot receive the PIN within 10 minutes, please press the "Resend PIN" button below. Remaining time: 9:44 minute(s).

Important Note

1. Once you have activated this AAM function, whenever you wish to submit Tenders through the e-TS, a unique Identification Code will be generated upon your request during each Tender Submission. The Government shall not be responsible for any loss or damage whatsoever arising out of or in connection with the use of Identification Code.

I/We have read the Important Note above and confirm that I/we would like to activate the AAM function for Tender Submission in e-TS. *

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Resend PIN

Activate

Step 4 – Click “**OK**” to complete the activation process.

